

December 6, 2004

The regularly scheduled meeting of the Board of County Commissioners was called to order this 6th day of December, 2004, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman Bill Graves. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Bill Graves, Chairman
George Skinner, Vice-Chairman
Leroy Krohmer, Member
Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, F. DeWayne Beggs, Mike McDanel, Tammy Howard, Terran Manning, Sylvia Martin, and Randall Turk.

Chairman Graves began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of November 29, 2004, and there being no additions or corrections, George Skinner moved that the minutes be approved.

Leroy Krohmer seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid # FB-1249 – Remodeling of Exhibition Halls #2 & #3 located at the Cleveland County Fairgrounds Building, 615 E. Robinson, Norman, Oklahoma. The bids, each accompanied by properly executed non-collusion affidavits are on the following page:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
	JPL Construction LLC	Apollo Building Systems, Inc.	Jester & Associates, Inc.	Sun Construction Services	
BID: #FB-1249					
DEPT: Fair Board					
DATE OPENED: 12-06-04					
	1	2	3	4	
List of Individual Items					Awarded To:
Remodeling of Exhibition Halls #2 & #3 located at the Cleveland County Fairground Building, 615 E. Robinson Norman, Oklahoma.					Tabled on 12/6/2004
BID PRICE:	\$50,979.00	\$53,500.00	\$52,720.00	\$48,490.00	
On-Site Inspection Made?	Yes	Yes	Yes	Yes	
Approx. Starting Date:	ASAP	1-01-05	12-20-04	Upon Notice to Proceed	
Approx. Ending Date:	1-31-05	3-01-05	1-25-05	Within 60 Days	
Exceptions:	None	None	None	No Exceptions	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	Yes	Yes	Yes	Yes	

Leroy Krohmer moved, seconded by George Skinner, to accept the bids for County Bid #FB-1249 and to award and/or reject at a later date.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to award County Bid # SHE-1247 – The Purchase and Installation of X-Ray Inspection Machines and Metal Detectors for the Cleveland County Sheriff’s Office, 203. S. Jones, Norman, Oklahoma, to the low bidder, Smiths Detections, Inc, for all items.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve Application #10 for payment to Nashert of Oklahoma in the amount of \$336,434.88 for new construction and remodel at 201 S. Jones, Norman, Oklahoma.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Chairman Graves called for discussion, consideration, and/or action to approve the Renewal Lease Agreement between the Cleveland County Health Department and Metrocall Wireless. Agreement is for lease of pagers, which includes Pager Protection, Maintenance, Rental, Overcalls and Universal Surcharge Fee of \$.015 per pager. Alphanumeric Pagers lease at \$6.95 each per month and Digital Pagers lease for \$3.95 each per month.

Dorinda Harvey, County Clerk, informed the Board that she only had a faxed copy.

George Skinner moved to approve, but not sign any paperwork until the original is received.

Leroy Krohmer seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Renewal Maintenance Agreement on Software & Hardware between the Cleveland County Treasurer and Business Imaging Systems, Inc., on software and hardware equipment. The contract will be effective February 23, 2005, to February 22, 2006, in the amount of \$12,005.39.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Renewal Maintenance Agreement between the Cleveland County Treasurer and Travis Voice & Data from November 1, 2004, to October 31, 2005, on Olympus Digital Voice Recorder S/N #419710 Model DS3000 for \$95.00 and the Olympus PC Transcriber Kit S/N #9C2012-1 Model AS3000 for \$95.00. The total for both items is \$190.00.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Lease Agreement between Cleveland County District #2 and Oklahoma Department of Transportation for the purchase of a 2004 Rosco Chip Spreader through the County Road Machinery and Equipment Revolving Fund in the amount of \$1,103.57 per month for 84 months.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the following Resolutions Disposing of Equipment:

- a. H203-27 Calculator Tan & Brown
- b. H203-49 Calculator Gray Black
- c. H203-50 Calculator Gray Black
- d. H203-54 Calculator Gray Black
- e. H203-59 Calculator 4140
- f. H203-66 Calculator 4140
- g. H204-1 Electric Fan Free Standing Pedestal
- h. H204-2 Electric Fan Free Standing Pedestal
- i. H204-3 Electric Fan Free Standing Pedestal
- j. H204-4 Electric Fan Free Standing Pedestal

- k. H213-3 Xerox Copier w/Recirculating Document Handler N89
- l. H213-4 Personal Copier
- m. H217-1 Kodak Desktop Microfilmer & Image Maker
- n. H217-2 Kodak Microfilm Mini Processor
- o. H217-4 Kodak Starmate 500 Microfiche Reader/Printer Type 1
- p. H218-1 Compaq Computer
- q. H218-10 Monitor 16" 25E
- r. H218-13 Kurta Digitizer IS 24/36
- s. H218-14 Compaq Deskpro Personal Computer 386/25
- t. H218-15 Compaq Deskpro Personal Computer 386/25
- u. H218-16 Printer 391
- v. H218-17 Compaq Deskpro Computer
- w. H218-22 Blue Line Copier Non Ammonia Blue Line Copier
- x. H218-23 Copier Storage Stand
- y. H218-25 Drafting Arm w/scale
- z. H218-26 486 DX 2/50-1050 Compaq System Tower Case (File Server)
- aa. H218-27 486 DX Compaq Prolinea 4/33 84 Meg HD 6 Med HD Meg
Memory w/Keyboard
- bb. H218-28 386 SX Compaq Prolinea 3/25 ZS 40 Meg Had 4 Meg
Memory w/Keyboard
- cc. H218-29 386 SX Compaq Prolinea 3/25 ZS 50 Meg Had 4 Meg
Memory w/ Keyboard
- dd. H218-3 Epson Printer E102 Printer
- ee. H218-30 386 SX Compaq Prolinea 3/25 ZS 40 Meg Had 4 Meg
Memory w/ Keyboard
- ff. H218-31 Computer Compaq Prolinea 3/24 ZS
- gg. H218-32 Monitor 1024 Super VGA Monitor 14"
- hh. H218-33 Monitor 1024 Super VGA Monitor 14"
- ii. H218-34 Monitor 1024 Super VGA Monitor 14"
- jj. H218-35 Monitor 1024 Super VGA Monitor 14"
- kk. H218-36 Computer Compaq Prolinea 3/25 ZS 40 Meg HD 4 Meg
Memory w/ Keyboard
- ll. H218-37 Monitor 1024 Super VGA Monitor 14"

(The above items are from the Assessor's Office and were sold, junked or sold at auction.)

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the November, 2004, monthly reports of the following:

- a. Sandra DeSelms, County Treasurer
- b. Dorinda Harvey, County Clerk

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	225,389.79
T1C	3,590.19
T2A	1,622,737.68
T2B	75,423.39
T3	<u>649,762.77</u>
Total Unrestricted	\$2,576,903.82

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the following Blanket Purchase Orders:

a. General Fund		
05-2775 – C2	Federal Express Corp.	\$ 125.00
05-2791 – SP2	Southwestern Bell Co.	3,000.00
05-2865 – B2B	Sysco Food Services of Okla.	5,000.00
05-2866 – B2B	Tankersley Foodservice	3,000.00
05-2867 – B2B	Ben E. Keith	800.00
05-2868 – B2A	Maguire Disposal Service	150.00
05-2869 – B2A	Leon’s Plumbing Heat & Air	1,000.00
05-2870 – B2A	Dimensional Concepts	300.00
b. Highway Unrestricted Fund		
05-2781 – T2A	Fleet Pride	1,000.00
05-2782 – T2A	Lawson Products, Inc.	500.00
05-2794 – T2A	Unifirst	2,500.00
05-2819 – T2A	Top of the Line Filters & Spec.	1,000.00
05-2863 – T2A	C & M Distributing Co.	500.00
05-2873 – T2A	Standard Steel Company	750.00
c. Sheriff’s Service Fee Fund		
05-2864 – CFB2	FleetCor Technologies	10,000.00
d. Sheriff’s Commissary Fund		
05-2872 – CFBC2	Thompson Commissary Supply	7,500.00
e. Sheriff’s Revolving Fund		
05-2871 – CFBRE2	American Chemical Systems	350.00

f. Fair Board Fund		
05-2765 – FF2	Fair Publishing House	1,600.00

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

05-0262 – C2	05-0028 – T2A
05-0359 – B2A	05-0050 – T2A
05-0402 – B2A	05-0305 – T2A
05-0409 – B2A	
05-0421 – B2A	05-0135 – MD2
05-0894 – B2A	
05-2004 – B2B	05-1043 – CFBRE2
05-2172 – B2B	05-1549 – CFBRE2
05-2381 – B2A	05-2559 – CFBRE2
05-0449 – FF2	

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY04/05

a. General Fund	\$ 51,155.75
b. Highway Unrestricted Fund	44,090.24
c. Health Fund	7,226.77
d. Sheriff's Service Fee	4,344.10
e. Sheriff's Revolving Fund	6,249.41
f. Sheriff's Commissary	927.65
g. County Clerk's Lien Fee	631.76
h. Fair Board Fund	4,650.85

FY03/04

a. County Clerk's Preservation Fee Fund	11,741.40
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The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Leroy Krohmer moved that the meeting be adjourned. George Skinner seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.